

CITY OF ST. MATTHEWS
ORDINANCE NO. 26-01
AN ORDINANCE RELATING TO THE APPOINTMENT
OF ALTERNATE PRESIDING OFFICER

WHEREAS, the City of St. Matthews desires to adopt a permanent ordinance identifying who from the Council will preside over the city council meetings when the Mayor is unable to attend a City Council meeting,

NOW THEREFORE, BE IT ORDERED BY THE CITY OF ST. MATTHEWS:

Section 1. Under the authority of KRS 83A.130(5), the City Council does hereby amend Ordinance Section 31.02 as follows:

§ 31.02 MEETINGS.

(A) Regular meetings of the Council shall be held at least once each month at such times and places as are fixed by ordinance. Special meetings of the Council may be called by the Mayor or upon written request of a majority of the Council. In the call, the Mayor or Council shall designate the purpose, time, and place of the special meetings with sufficient notice for the attendance of Council members and for compliance with KRS Chapter 61. At special meetings no business may be conducted other than that set forth in the designation of purpose. The minutes of every meeting shall be signed by the City Clerk and by the officer presiding at the meeting.

(B) Caucus meetings.

(1) In addition to the regular meeting heretofore fixed by ordinance, the city hereby establishes an informal meeting to be held at 10:00 a.m. each Saturday, and at 5:00 p.m. on the first and third Tuesday of each month, which meeting shall be referred to as a caucus meeting.

(2) Attendance at the caucus meeting shall be open to the public; however, the attendance of the City Council members shall not be mandatory.

(3) The caucus meeting established in division (B)(1) of this section shall be held at the City Hall.

(4) The taking of minutes at the caucus meeting shall be required.

(5) No final action shall be taken at a caucus meeting unless the caucus meeting also qualifies as a special meeting of the City Council pursuant to applicable provisions of Kentucky Revised Statutes.

(C) Whenever the Mayor is unable to preside over any regular, caucus or special meeting of the City Council, the longest serving member of the City Council present at the meeting shall preside pursuant to KRS 83A.130(5)

SECTION 2:

This ordinance shall take effect upon enactment and publication according to law.

First Reading: _____ 1/13/2026

Second Reading: _____

Passed and Approved: _____

Richard Tonini, Mayor

ATTEST:

Judi Kassebaum, Clerk

In Favor: _____

Opposed: _____