

CITY OF ST. MATTHEWS
ORDINANCE NO. 25-08, SERIES 2025
AN ORDINANCE RELATING TO ESTABLISHMENT
OF AD HOC COMMITTEES

WHEREAS, the City Council recognizes that new issues and initiatives are suggested that can often best be pursued through the formation of temporary ad hoc committees,

WHEREAS, the Mayor and City Council desire to create a structure for ad hoc committees so that participants know the purpose of any committee, that the committees have a distinct beginning and end date and that they comply with Kentucky Revised Statutes,

BE IT ORDAINED BY THE CITY OF ST. MATTHEWS:

Section 1. A new section of the City of St. Matthews Code of Ordinances is hereby enacted to read as follows:

- (1) Ad Hoc Committees. In order to provide for the efficient and responsible operation of city government, the City of St. Matthews Council may create temporary ad hoc committees for specific purposes and for a limited period of time. Their purpose is to communicate to the City Council and Mayor recommendations on a specific topic, project, or policy initiative.
- (2) Ad Hoc Committees of the City Council may be formed by approval of a Municipal Order by the City Council which contains the following:
 - a. A clear statement of the purpose for which the committee has been formed.
 - b. Defined term for the committee to begin and end its work, no committee shall operate past its ending date.
 - c. Identification of the members of the committee and its chairperson.
- (3) The following rules and process shall apply to all ad hoc committees:
 - a. Ad hoc committee members shall be nominated for appointment by the Mayor with confirmation by the City Council. If there is no agreement between the Mayor and the Council on the appointments, the committee appointment shall remain unfilled.
 - b. All meetings of any Ad Hoc Committee shall be open to the public, conducted at the City Hall, or at an alternate location, with prior public notification of all meetings given in compliance with the Open Meeting law. Timely advance

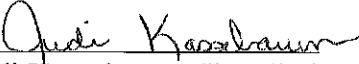
information about meetings shall be provided to the City Clerk so that proper notice can be posted. Minutes shall be taken of all committee meetings. If the minutes are not taken by the clerk, the committee Chair shall provide the minutes to the City Clerk.

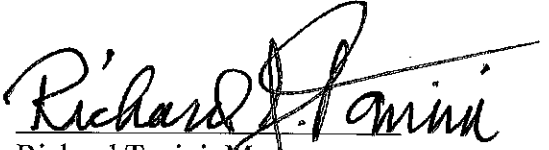
- c. Ad hoc committees are advisory only and have authority to make recommendations to the Mayor on issues related to the operation of City government, as well as recommendations to the City Council on issues relating to legislation and budgeting. No committee has authority to bind the city to any agreement or make any decision which is properly under the authority of the Mayor or the City Council by virtue of KRS 83A.130.
- d. The Mayor shall be an ex officio, non-voting, member of all ad hoc committees.

Section 2. This Ordinance shall take effect upon its adoption by the City Council and publication as required by law.

Introduced and given first reading this 28 day of October, 2025.

Second reading, passage, and approval this 11 day of November, 2025.


Judi Kassebaum, City Clerk


Richard Tonini, Mayor

Those in favor: 7

Opposed: 0