

CITY OF ST. MATTHEWS
ORDINANCE NO. 25-07, SERIES 2025
AN ORDINANCE RELATING TO THE ESTABLISHMENT OF STANDING
LEGISLATIVE COMMITTEES

WHEREAS, in order to provide for the efficient and responsible operation of city government, the city has for many years used standing legislative committees,

WHEREAS, the Mayor and City Council have reviewed the structure and purpose of all the standing committees, and through this ordinance the city does hereby update those structures to better meet the current needs of the city and to ensure compliance with Kentucky Revised Statutes,

BE IT ORDAINED BY THE CITY OF ST. MATTHEWS:

Section 1. Ordinance No. 00-13 is hereby repealed.

Section 2. A new section of the City of St. Matthews Code of Ordinances is hereby enacted to read as follows:

- (1) Standing Committees. In order to provide for the efficient and responsible operation of city government, the City of St. Matthews hereby establishes standing legislative committees. Their purpose is to make recommendations to the City Council and Mayor concerning resources, projects, policies, or ordinances for efficient administration within the subject area of each committee described herein.
- (2) The following Standing Committees of the City Council are as follows:
 - a. Administration, Planning & Zoning. Efficient administration requires periodic review of administrative resources, technology, and future planning. This committee also reviews zoning and development issues.
 - b. Public Works & Parks. Maintenance and improvement of city's physical resources through an effective and resourced public works department. This committee also reviews maintenance and improvements to city parks.
 - c. Buildings & Rentals. Maintenance and improvement of city owned buildings, as well as all buildings owned by the city but leased to others.
 - d. Police Steering Committee. Review of police operations in accordance with the detailed description of the Police Steering Committee in Ordinance Section 32.05.

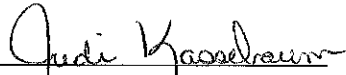
- e. Insurance. Review of the city's policies of insurance to ensure the city maintains appropriate insurance coverage for all its risks at the best value.
 - f. Social Media & Publications. This committee reviews the city's public outreach, including the official city website, social media outlets, newsletter, and any messaging systems such as Reach Alert.
 - g. Investment & Finance. Effective and safe investment of city funds and compliant and transparent financial accounting.
- (3) The following rules and process shall apply to all appointments to the City's standing committees:
- a. Standing Committee members shall be nominated for appointment by the Mayor, with confirmation by the City Council. If there is no agreement between the Mayor and the Council on the appointments, the committee appointment shall remain unfilled.
 - b. Each committee shall consist of a chairperson and as many as two additional council members.
 - c. The term of each committee appointment shall be the same as their term in office as a city council member. As soon as possible after the election of City Council the Mayor shall make the committee appointment recommendations to the City Council.
 - d. If any City Council member is no longer in office due to resignation or other cause the committee appointment of that Council Member also expires.
 - e. All meetings of any Standing Committee shall be open to the public, conducted at the City Hall, or at an alternate location, with prior public notification of all meetings given in compliance with the Open Meeting law. Timely advance information about meetings shall be provided to the City Clerk so that proper notice can be posted. Minutes shall be taken of all committee meetings. If the minutes are not taken by the clerk, the committee Chair shall provide the minutes to the City Clerk.
 - f. Standing Committees are advisory only and have authority to make recommendations to the Mayor on issues related to the operation of City government, as well as recommendations to the City Council on issues relating to legislation and budgeting. No Standing Committee has authority to bind the city to any agreement or make any decision which is properly under the authority of the Mayor or the City Council by virtue of KRS 83A.130.

g. The Mayor shall be an ex officio, non-voting, member of all Standing Committees.

Section 4. This Ordinance shall take effect upon its adoption by the City Council and publication as required by law.

Introduced and given first reading this 28 day of October, 2025.

Second reading, passage, and approval this 11 day of November, 2025.


Judi Kassebaum, City Clerk


Richard Tonini, Mayor

Those in favor: 7

Opposed: 0